



# Lyndhurst Elementary School

9847 Lyndhurst Street, Burnaby, BC V3J 1E9 Phone: 604-296-9020

September 8, 2025

Hello, Lyndhurst Families!

We hope that the start of the 2025-2026 school year has been a good one for all of you. We are eager to work with our students, families, and community members to make this an exciting and rewarding school year.

We have received approval to move students to this year's classrooms. Students will start with their official classroom teachers this morning. In many cases, the classes that students have been in during the first week of school are the same as their classes for the rest of the school year. Below is a list of our staff for the 2025-2026 school year.

Principal	Mr. Kurt Gurney
Vice Principal	Ms. Dana Herdman
Office Administrator	Ms. Linnette Stoney
Grade 6 / 7 – Division 1	Mr. Singh
Grade 4 / 5 – Division 2	Mr. Lathigee
Grade 2 / 3 – Division 3	Ms. Youssefi
Grade 2 / 3 – Division 4	Ms. Nelson
Kindergarten and Grade 1 – Division 5	Ms. Cheema
Librarian	Ms. Solomon
Counsellor	Ms. Harrison
Learning Support Teacher (LST), English Language Learning (ELL) Teacher, and Indigenous Learning Inquiry Teacher (ILIT)	Ms. Svetic
English Language Learning (ELL) Teacher	Ms. Norman
Music Teacher	Ms. Lee
Evening Custodian	Mr. Farina
Educational Assistant	Ms. Jahns
Educational Assistant	Ms. Choi
Educational Assistant	Ms. Pallister
Educational Assistant	Ms. Perez
Educational Assistant	Mr. Amadeo
Educational Assistant	Mr. De ramos
Educational Assistant	TBD
Speech Language Pathologist	Ms. Kilbertus
Noon Hour Supervisor	Ms. Tait

*Be kind, be safe, and be respectful*



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We would like to extend a warm welcome to the following new staff members:

- Ms. Norman, our new English Language Learning (ELL) Teacher
- Ms. Nelson, one of our Grade 2 / 3 teachers while Ms. Chin is on her maternity leave
- Mr. Farina, our new evening custodian
- Ms. Kilbertus, our new Speech Language Pathologist
- Ms. Choi, one of our new Educational Assistants
- Mr. Amadeo, one of our new Educational Assistants
- Mr. De ramos, one of our new Educational Assistants

In the next couple of weeks, an additional Educational Assistant will be hired.

## School Goals

This year at Lyndhurst Elementary, we will continue with the same school goals from last year. These goals will be woven into our daily activities from our morning announcements to our classroom lessons and activities to our school wide assemblies. Staff will also focus on these goals during our school-based Professional Development Days.

### *GOAL #1 – social emotional learning (SEL)*

We will continue to develop a positive, supportive, and inclusive school community that focuses on being kind, being safe, and being respectful (be kind, be safe, & be respectful).

### *GOAL #2 – numeracy*

We will continue to nurture and improve numeracy skills, mathematical thinking, and problem-solving skills so that all students develop more confidence in their mathematical abilities.

## Entry and Exit Procedures

I would like to extend a HUGE thank you to all of our students, families, and caregivers for adjusting their morning and after-school routines to accommodate our new Entry and Exit procedures by using the middle parking lot doors. Having students enter and exit the school through our middle parking lot doors and move to the front of the school at the end of the school day using the stairs on the west side of the building helps to improve safety for everyone.

**REMINDER – please do not drive into the staff parking lot to drop off or pick up your child/children.**

\*PLEASE NOTE: Division 5 will enter through the middle parking lot doors in the morning and exit through the front doors at the end of the school day.

## Attendance & Absences

Regular attendance is an essential part in determining student success at school. It is important that our students come to school on time and that their attendance is consistent. In doing so, they can become an active part of the classroom learning community. This in turn causes less anxiety and students will be much more comfortable interacting with their classmates.

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Our school hours are Monday to Friday from 8:50am – 3:00pm. If your child is going to be away from school, the best way to let our school staff know is through the online attendance form on our school website:

<https://forms.office.com/pages/responsepage.aspx?id=LV7swROUrEgeab99Ida2QuqH1H62JHlLtkh-kWmEZZ1UM0RTVUdITtdWUzMxVDRRM0tCNlpWM0RSSi4u&route=shorturl>

Or, you may email [lyndhurst.info@burnabyschools.ca](mailto:lyndhurst.info@burnabyschools.ca) or phone 604-296-9020 and leave a message with your child's first and last name and division number or the name of their teacher.

## **Late Arrivals**

If your child arrives late, they may enter the school through the front doors. Please remind them to sign in at the office before going to their classroom. This ensures that the school office is aware of our students' attendance.

Tips for Arriving on Time:

- Pack backpacks in the evening
- Have your child get to bed at a reasonable time so they will have an easier time waking up in the morning
- Have your child set an alarm in their own room

## **Leaving During the Day**

If your child leaves during the day, for lunch, or for the afternoon, please inform your child's classroom teacher and make sure that your child signs out at the office. Students will not be permitted to leave the school grounds during the school day without parental consent.

## **Recess and Lunch Hour**

All students will be enjoying the outdoors for 15 minutes at recess and approximately 40 minutes during the lunch hour. Our outdoor time is called a "West Coast Recess" and "West Coast Lunch" because students go outside rain or shine. Please ensure that your child is prepared with appropriate clothing for the weather outside throughout the school year. It is also recommended that students also keep a full change of clothes at school in case they are needed (i.e. pants, shirt, sweater, socks, underwear).

## **Allergies**

\*\*\*We are a NUT AWARE school as there are some students and staff members with nut allergies. We ask that families try to avoid sending their children to school with food items containing nuts.

\*\*\*We are a SCENT AWARE school as there are some students and staff members with scent allergies. Please refrain from sending your child to school or entering the school with heavy perfumes, lotions, or with clothing dried using scented fabric softeners.

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## **Early Dismissal**

There will be an early dismissal on Thursday, September 25<sup>th</sup> at 2:00pm to accommodate our Goal Setting conferences. We will be in touch with parents and families to arrange conference times.

## **Attached documents included in this email**

- school cash online instructions
- September school calendar
- Back to school health and virtual care document from Fraser Health

If you have any questions or concerns, please do not hesitate to contact me at 604 – 296 – 9020 or you may email me at [dana.herdman@burnabyschools.ca](mailto:dana.herdman@burnabyschools.ca)

I look forward to working with you this year!

Warmest regards,

Dana Herdman

*Be kind, be safe, and be respectful*