

Lyndhurst Elementary - Parent Advisory Council
Thursday November 17, 2022 – 9:00 am
Meeting Minutes

Attended by:

Erin Catania, Vice Chair

Derya Dogan

Erin Parker

Michelle Biagini, Treasurer

Chrissy Jordan

Yvonne van Eck

April Holt, Secretary

Inna Karapetran

Scott Hodges, Vice Principal

Paula White, Fundraising Coord (regrets)

Shannon Mercer, DPAC Rep (regrets)

- 1. Call to Order at 9:02 am. Erin to Chair the meeting.**
- 2. Approval of Last Meeting Minutes** – October 17 minutes approved by Michelle and Erin C.
- 3. Treasurer's Report** – Spreadsheet distributed to attendees
 - Need to renew BCDPAC (need credit card to process this online)
 - Solution to credit card limit is to pre-pay based on projected hot lunch (HL) costs. \$4500 paid in early November to cover until December. Will do the same in January. Will "move up" costs to better match income, rather than wait until payment is made.
 - Great job tracking orders and income for popcorn, Fresh To You (FTY). HL is also up-to-date with only small variances outstanding. Will use Cash Online in spring.
 - The budget is updated to reflect money coming in and new HL projections. The end result is the same. Any additional earned will go to Ultimate Frisbee (now have \$1500 towards \$2100 cost – about \$6/student).
 - This report is on a cash basis, so there is always a delay. Fundraising is doing well, but HL profits are lower than planned.
- 4. Vice Principal Report**
 - The pumpkin patch was successful.
 - Ten garden boxes were delivered and classes are considering what to plant (ie: strawberries, Indigenous plants, bulbs, etc). We may need gardening tools. There is \$300 in the budget for the garden club and a \$75 Lee Valley gift card.
 - Intermediate students attended Young Peoples Concerts in Nov with other students in Burnaby.
 - The Remembrance Day ceremony was good, with families able to attend.

- The Christmas play will be on Dec 13 at 2 and 6pm. It includes all grades singing and a mini play version of Elf with older kids.
- Early dismissal on Dec 14 and last day of school will be Dec 16th with a Santa breakfast and PJ day.

5. Fundraising Coordinator's Update

- Winter HL order details went out last week. Options for 3 days/week starts Dec 5
- FTY made \$606, and Purdys is \$441 so far with Nov 23 as cut off.

6. For Discussion

- Santa Breakfast: Letter to parents asking for 6 or 7 volunteers to cook pancakes and 2 to cook sausages. Do we need a gluten free option? Also volunteers to serve food and clean up. We will have oranges if they are donated, and Erin will pick up candy canes. Kids will get juice boxes. They might play bingo after breakfast. Barry will be Santa (he might need a beard) and two kids will help as Elves.
- Christmas Bake Sale: Chrissy and Erin will organize. A letter will go out, asking for volunteers to bake and sell at the concerts. One person should handle payment. Students will help with sales. The popcorn machine is working so we could sell it. We will need a float.
- Community Event: We can't get ready in time for Lunar New Year. We could do a fun fair unless it's Stoney Creek's turn. We could do a BBQ with an outdoor movie screening in spring (maybe May).

7. New Business

- There is an issue with timing of popcorn and HL. Younger kids don't have enough time to eat lunch because they are waiting in line for popcorn. It could be done class by class, starting with older kids and with student monitor help, starting at 12:15. Or try it at recess (10-10:30).
- There will be a food bank donation in Dec, and PAC usually offers a gift card or hamper for families in need.
- There is a blackberry bush growing through the bike rack.

8. Next Meeting

January 13 at 9 am

9. Meeting adjourned at 10:16 am.

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