

**Lyndhurst Elementary - Parent Advisory Council**  
**Friday, January 13, 2023 – 9:00 am**  
**Meeting Minutes**

**Attended by:**

Erin Catania, Vice Chair	Kayo Dufresne	Erin Parker
Michelle Biagini, Treasurer	Chrissy Jordan	Tim Tsang
April Holt, Secretary	Christy Lai	May Wong
Scott Hodges, Vice Principal	Charles Lau	Yvonne van Eck
Paula White, Fundraising Coordinator		

Shannon Mercer, DPAC Rep (regrets)

- 1. Call to Order at 9:02 am. Erin to Chair the meeting.**
- 2. Approval of Last Meeting Minutes** – November 17 minutes approved by Michelle and Erin P.
- 3. Treasurer's Report** – Spreadsheet distributed to attendees
  - We had two successful fundraisers (Purdys and bake sale) to be used for Ultimate Frisbee (in March) and 2023 and/or 2024 grad party
  - Hot lunch is doing well and most are fully paid. The credit card needs to be pre-paid because we're ordering three times/week.
  - Garden box bill hasn't come in yet.
  - The budget for lice clinics could be used for frisbee instead. If there's an outbreak, the cost is only \$6/student.
  - Q: if we have more than we need for Frisbee, could we add to the Community Support Fund?
  - A: Possibly – as long as Frisbee is covered.
  - **Someone needs to order emergency supplies** – there may be a list in Drop Box.
- 4. Vice Principal Report**
  - Report Cards: Sent home last week before the winter break. Next year will be the official reporting order from the Ministry to standardize reporting across the province. Reports will look similar to what they have been in Burnaby for the last few years.

- Christmas Concert: We were able to have families back at the school for an in-person, live concert. Staff and students worked hard to make the event happen. It was hard to see in the back. Perhaps we could borrow risers or a portable stage. There were issues with the ticketing system but no capacity problems – afternoon attendance should be encouraged next year.
- Pancake Breakfast: Everyone was able to be back in the gym for this event. Lots of pancakes and lots of fun!
- Black Excellence Day: Students are encouraged to wear black on Monday Jan 16<sup>th</sup>. Classes will be highlighting and discussing Black history and Black stories.
- Young People's Concert: District-wide event for grades 4-7. Has returned to live and in person at the Michael J. Fox theatre. Students are bussed there and back.
- Literacy Day: Will be Wednesday Jan 25<sup>th</sup>, led by the librarian with an assembly. Possibly a Readathon – more details to follow.
- Art Starts: The whole school will walk over to Stoney Creek for a performance on Jan 31<sup>st</sup>.

## 5. Fundraising Update

- Bake sale and Purdy's already discussed.
- Hot Lunch: try Munchalunch autopay plan. Erin P. to coordinate HL while Paula is away.
- Other fundraiser ideas discussed/to look into:
  - The garden sale and garage sales were too much work.
  - Maybe Charlie's Chocolate Factory or Truffle Pig for Easter?
  - Parents' Night Out through Excel Martial Arts in POCO or Coquitlam, or Four Elements in New West. Kids watch a movie, eat pizza, and play in a gym.

## 6. For Discussion

- Community Event: June 2<sup>nd</sup> Stoney Creek is doing a Fun Fair. We could volunteer to help, and possibly do a fundraiser (henna tattoo and face painting). We could also screen a movie. We can get a 1 year license for unlimited screenings for \$800 or \$1400-2000 to do it outdoors (including screen and sound system rental). There was a preference for indoor screening. Or we could have a BBQ picnic with live music and baseball game/sports day games. It could tentatively happen on May 19 at 3 or 4 pm.

- **Condiments for Hot Lunch:** White Spot doesn't provide anything. Erin C. will get ketchup, mayo, and mustard bottles with a bin for each class. We also need biodegradable forks and juice.

## **7. New Business**

- Should we order branded shirts? If so, we can use last year's vendor and do it in September.
- Grade 12 students will be applying for scholarships soon. We have \$750 available to a former student of Lyndhurst.

## **8. Next Meeting**

March 3rd at 9 am. **Someone to bring coffee?**

## **9. Meeting adjourned** at 10:16 am.

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